

Bonby Parish Council Emergency Plan

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Issue State

Issue Number	Date Issued	Issue Number	Date Issued	Issue Number	Date Issued
1 (web)	04/02/19				
This plan is next due for review on:					01/04/19

Note:

This is an abridged version of the Emergency Plan which is intended to be viewed on the Bonby Parish Council website (www.bonbyparishcouncil.gov.uk) for information only

Full contact details, information about village resources, skills etc. are included in the full version, but are omitted here.

For a full version of the Emergency Plan, contact the *Emergency Co-ordinator*

Purpose

All major emergencies will be dealt with by emergency services, local authorities, utilities and voluntary agencies in a combined response. The Emergency Plan is not intended to be a substitute for these services and, on an emergency situation arising, the first action should always be to contact the emergency services by **dialling 999**.

The purpose of the plan is to cater for extreme circumstances (for example heavy snowfall) that might prevent the emergency services from reaching the scene immediately. In such cases the initial response may rely entirely on Bonby residents; this plan describes how such an initial response will be co-ordinated.

Initial Actions

If an emergency arises and it is not possible to contact the emergency services straight away (or if their response may be delayed) the Bonby Emergency Plan should be initiated as follows:

1. Contact the *Emergency Co-ordinator*

Role	Contact Name	Contact Number
Emergency Co-ordinator	Sarah Harriman	01652 618 657

If the *Emergency Co-ordinator* is not available, contact the *Initial Response Team* (see step 2)

2. The *Emergency Co-ordinator* will contact the *Initial Response Team*:

Role	Contact Name	Contact Number
Initial Response Team	Catherine Bishop	07929 207 604
Initial Response Team	Anna Burbage	01652 618 827

3. The *Initial Response Team* will co-ordinate the local response by contacting the following:

Role	Contact Name	Contact Number
Response Team	Nik Smith	01652 618 566
Response Team	Denise Peachey	01652 618 743
Response Team	Tracie Green	01652 618 163
NHW Co-ordinator	Robert Hopkins	01652 618 350
Village Hall Keyholder		
St Andrew's Church		
The Haymaker		

Follow-up Actions

Primary Assembly Point

4. All villagers who are willing to help in the emergency should gather at the *Primary Assembly Point*:

Bonby Village Hall, 81 Main St, Bonby, Brigg DN20 0PW

or, if the Village Hall is inaccessible, they should gather at:

St Andrew's Church, Church Ln, Bonby, Brigg DN20 0PQ

Village Resources

5. The Assembled villagers will assess if resources such as four-wheel drive vehicles, lifting equipment or chainsaws may be relevant to the emergency and contact the appropriate providers.

Resource	Contact Name	Contact Number
Tractor		
Snow Plough		
Chainsaw		
Pumps		
Telehandler		
Tractor		
Pumps		
Chainsaw		
Four-wheel drive vehicle		

Village Skills

6. The Assembled villagers will assess if resources such as four-wheel drive vehicles, lifting equipment or chainsaws may be relevant to the emergency and contact the appropriate providers.

Skill	Contact Name	Contact Number
Nurse		
Tree Surgeon		

Vulnerable Groups

7. If appropriate the assembled villagers will make contact with the following vulnerable groups:

Group	Contact Name	Contact Number
St Andrew's Place	Emergency Co-Ordinator to delegate	
Elderly residents		
Bungalows		

Vulnerable Individuals

8. If appropriate, and using local knowledge, the assembled villagers will make contact with vulnerable individuals in the village (for example the disabled, elderly, housebound and parents with young children).

Incident Handling

9. During the emergency, anyone involved in co-ordinating a response should keep a log of all requests for assistance and action taken. See the form on page X of this document

A supply of suitable forms is held by the *Emergency Co-ordinator*.

Temporary Shelters

10. In the event of there being persons (including casualties) requiring temporary shelter, one or more of the following buildings will be made available:

Building	Address	Keyholder Name	Contact Number
Bonby Village Hall	81 Main St, Bonby, Brigg DN20 0PW		
St Andrew's Church	Church Ln, Bonby, Brigg DN20 0PQ		
The Haymaker	75 Main St, Bonby, Brigg DN20 0PY		

North Lincolnshire Emergency Planning Contact Numbers:

Name / Role	Daytime phone no.	24-hour phone no.
Emergency Services	999	
Police (Non Emergency)	101	
Fire & Rescue (Non Emergency)	(01482) 565 333	
Maritime & Coastguard Agency	(01262) 672 317	
NHS Choices	111	
North Lincolnshire Council	(01724) 297 000	(01724) 296 992
Environment Agency – Incident Hotline	0845 988 1188	
Gas (24 Hour emergency service and gas escape)	0800 111 999	
Northern Power Grid (24 hour emergency service)	0800 375 675	
Anglian Water	08457 919 155	
Highways Agency	0300 123 5000	
Met Office	0370 900 0100	

Incident Log

Nature of Incident: _____ Completed By: _____ Date: _____ Sheet No: _____

No.	Time	Name (s) Involved	Requests for assistance / action taken	Complete

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