

Bonby Parish Council

Parish Clerk – Holly Hanson
Appledore, 26 Main Street, Horkstow, Barton-upon-Humber, DN18 6BG
Email: clerk@bonbyparishcouncil.gov.uk Tel: 07393 21 30 30
www.bonbyparishcouncil.gov.uk

Dear Councillor,

You are hereby summoned to attend the Annual meeting of Bonby Parish Council on **Tuesday 4th May 2021**. The meeting will commence at **6.45 pm** via the Zoom platform. The agenda is set out below.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 040A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting via the Zoom platform, please see joining details below:

Online meeting details: <https://bjss.zoom.us/j/97995935859?pwd=Y1pEQWgyQi84SFhSN1pMUVU2ejJODzo9>
Meeting ID: 979 9593 5859
Password: 147056

Holly Hanson

Holly Hanson – Proper Officer
28th April 2019

Agenda

APCM21/22– 0501 Election of Chairman

- a) To elect a Chairman and receive the Chairman’s Declaration of Acceptance of Office

APCM21/22 –0502 Apologies

- a) To note apologies for absence.

APCM21/22 –0503 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

APCM21/22 – 0504 Election of Vice-Chairman

- a) To elect a Vice Chairman and receive the Vice Chairman’s Declaration of Acceptance of Office

APCM21/22 – 0505 Internal Audit Report 2020/21

- a) Members to receive the Internal Audit Report for the 2020/21 year and note any recommendations

APCM21/22 – 0506 Annual Governance Statement 2020/21

- a) Members to consider the Annual Governance Statement.
- b) Members to approve the Governance Statement.
- c) The signing and dating of the Governance Statement by the Chair and Clerk.

APCM21/22 – 0507 Annual Accounting Statement 2020/21

- a) Members to consider the Accounting Statement.
- b) Members to resolve the approval of the Accounting Statement.
- c) Accounting statement to be signed and dated by the Chairman.

Bonby Parish Council

APCM21/22 – 0508 **To approve and sign the Certificate of Exemption for Smaller Authorities**

APCM21/22 – 0509 **Election of Officers**

- a) To elect Councillors to represent the Parish Council at outside meetings and events.
 - i) Low Villages Forum representative
 - ii) Police NATS committee representative
- b) To agree to formation/continuation of any committees and to further agree their functions and Terms and Reference.
 - i) Personnel Committee
 - 1) To review and approve the Personnel Committee Terms of Reference
- c) To elect an inspector of the Gilman Trail.

APCM21/22 – 0510 **Re-adoption of Code of Conduct and reminder of review of Register of Interests**

APCM21/22 – 0511 **To approve the Internal Auditor for 2021/22**

APCM21/22 – 0512 **Policies and Procedures**

- a) To review and approve Freedom of Information Policy.
- b) To review and approve the Standing Orders.
- c) To review and approve the Financial Regulations.
- d) To review and approve the Member/Officer protocol.
- e) To review and approve the Equal Opportunities policy.
- f) To review and approve the Grievance policy.
- g) To review and approve the Risk Assessments.
- h) To review and approve the Asset Register.
- i) To review and approve Insurance Provision.

APCM21/22 – 0513 **Devolved Responsibility for Decision Making**

- a) To discuss and resolve that this Council utilises its powers under the Local Government Act 1972, section 101, to devolve to the Clerk authority to make decisions on any business of the Council.

APCM21/22 – 0514 **Public Comment**

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

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