

BONBY PARISH COUNCIL

Parish Clerk – Holly Hanson
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Dear Councillor,

You are hereby summoned to attend the annual meeting of Bonby Parish Council on **Monday 30th May 2022**. The meeting will be held at **Bonby Village Hall**, 71 Main St, Bonby, Brigg DN20 0PW; and will commence at **6.45pm**.

The agenda is set out below.

Members of the public and press are welcome

Holly Hanson

Holly Hanson – Proper Officer
25th May 2022

Public Participation

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda. Meetings may be recorded.

Agenda

APCM20/23– 0501

Election of Chairman

- a) To elect a Chairman and receive the Chairman’s Declaration of Acceptance of Office

APCM20/23 –0502

Apologies

- a) To note apologies for absence.

APCM20/23 –0503

Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

APCM20/23 – 0504

Election of Vice-Chairman

- a) To elect a Vice Chairman and receive the Vice Chairman’s Declaration of Acceptance of Office

APCM22/23 – 0505

Co-Option of New Councillor

- a) To consider the expression of interest for the Councillor vacancy and resolve any action

APCM20/23 – 0506

Internal Audit Report 2020/21

- a) Members to receive the Internal Audit Report for the 2020/21 year and note any recommendations

APCM20/23 – 0507

Annual Governance Statement 2021/22

- a) Members to consider the Annual Governance Statement.
- b) Members to approve the Governance Statement.
- c) The signing and dating of the Governance Statement by the Chair and Clerk.

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APCM20/23 – 0508 Annual Accounting Statement 2021/22

- a) Members to consider the Accounting Statement.
- b) Members to resolve the approval of the Accounting Statement.
- c) Accounting statement to be signed and dated by the Chairman.

APCM20/23 – 0509 Election of Officers

- a) To elect Councillors to represent the Parish Council at outside meetings and events.
 - i) Low Villages Forum representative
 - ii) Police NATS committee representative
- b) To agree to formation/continuation of any committees and to further agree their functions and Terms and Reference.
 - i) Personnel Committee
 - 1) To review and approve the Personnel Committee Terms of Reference

APCM22/23 – 0510 Responsibilities for Asset Inspections

- a) To agree Councillors who will be responsible for inspecting the following assets:
 - i) Gilman Trail, benches, bins and fences
 - ii) Playing Field, and barrier
 - iii) Carr Lane litter bin and benches
 - iv) Bus Shelter
 - v) Telephone Box
 - vi) Noticeboards
 - vii) Salt Bins
 - viii) Village planters

APCM20/23 – 0511 Re-adoption of Code of Conduct and reminder of review of Register of Interests

APCM20/23 – 0512 To approve the Internal Auditor for 2022/23

APCM20/23 – 0513 Policies and Procedures

- a) To review and approve the Standing Orders.
- b) To review and approve the Financial Regulations.
- c) To review and approve the Member/Officer protocol.
- d) To review and approve the Equal Opportunities policy.
- e) To review and approve the Grievance policy.
- f) To review and approve Freedom of Information Policy.
- g) To review and approve the Risk Assessments.
- h) To review and approve the Asset Register.
- i) To review and approve Insurance Provision.

APCM22/23 – 0514 To review and renew Parish Insurance

- a) To review the current insurance provider
- b) To review quote for insurance from an alternative provider
- c) To review insurance provision from both providers in line with the Asset Register
- d) To resolve which insurance provider to insure with and resolve payment of insurance premium

APCM20/23 – 0515 Public Comment

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